

# Lincoln/Lancaster County Grantmakers

## Common Evaluation Form

(05/08/2009)

We have developed a Common Evaluation Form to simplify the reporting process. The following information is needed to help us monitor the activities and outcomes of your grant. If any component of this evaluation is not applicable to your project, then the letters N/A should follow the component. Please use a computer or typewriter to prepare this form. **Provide the information in the order requested, and number and restate the headings. Please limit your response to 5 pages.** Call, write, fax or e-mail if you have questions.

### **Abel Foundation**

Ross McCown, Vice President  
1815 Y Street  
Lincoln, NE 68508  
*Phone (402) 434-1212 Fax (402) 434-1799*  
[rossm@nebcoinc.com](mailto:rossm@nebcoinc.com)

### **Building Strong Families Fund**

Deb Daily, Beatty Brasch  
P.O. Box 30542  
Lincoln, NE 68503  
*Phone (402) 476-4364 Fax (402) 476-4358*  
[ddaily@buildingstrongfamiliesfoundation.org](mailto:ddaily@buildingstrongfamiliesfoundation.org)  
[bbrasch@buildingstrongfamiliesfoundation.org](mailto:bbrasch@buildingstrongfamiliesfoundation.org)  
[www.buildingstrongfamiliesfoundation.org](http://www.buildingstrongfamiliesfoundation.org)

### **Cooper Foundation**

Art Thompson, President  
Victoria Kovar, Program Officer  
870 Wells Fargo Center, 1248 O Street  
Lincoln, NE 68508  
*Phone (402) 476-7571 Fax (402) 476-2356*  
[art@cooperfoundation.org](mailto:art@cooperfoundation.org)  
[victoria@cooperfoundation.org](mailto:victoria@cooperfoundation.org)  
[www.cooperfoundation.org](http://www.cooperfoundation.org)

### **Duncan Family Trust**

Vickie A. Smith  
P.O. Box 81887  
Lincoln, NE 68501  
*Phone (402) 479-8103 Fax (402) 479-1628*  
[vickie.smith@duncanaviation.com](mailto:vickie.smith@duncanaviation.com)  
[www.duncanfamilytrust.org](http://www.duncanfamilytrust.org)

### **Lincoln Community Foundation, Inc.**

Debra Shoemaker, Vice President of Donor Services and Community Outreach  
215 Centennial Mall South, Rm. 100  
Lincoln, NE 68508  
*Phone (402) 474-2345 Fax (402) 476-8532*  
[debs@lcf.org](mailto:debs@lcf.org)  
[www.lcf.org](http://www.lcf.org)

### **Foundation for Lincoln Public Schools**

Barbara Bartle, Executive Director  
5901 O Street  
Lincoln, NE 68510  
*Phone (402) 436-1612 Fax (402) 436-1692*  
[bbartle@lps.org](mailto:bbartle@lps.org)  
[www.FoundationForLPS.org](http://www.FoundationForLPS.org)

### **Woods Charitable Fund, Inc.**

Pam Baker, Executive Director  
Tom Woods, Program Officer  
Angie Zmarzly, Program Associate  
1440 M Street  
P.O. Box 81309  
Lincoln, NE 68501  
*Phone (402) 436-5971 Fax (402) 436-4128*  
[pbaker@woodscharitable.org](mailto:pbaker@woodscharitable.org)  
[twoods@woodscharitable.org](mailto:twoods@woodscharitable.org)  
[azmarzly@woodscharitable.org](mailto:azmarzly@woodscharitable.org)  
[www.woodscharitable.org](http://www.woodscharitable.org)

**Lincoln/Lancaster County Grantmakers  
Common Evaluation Form  
(05/08/2009)**

Foundation Reporting to: \_\_\_\_\_

Reporting Date: \_\_\_\_\_

**I. Organization**

A. Organization Name \_\_\_\_\_  
(List fiscal agent for collaborations)

B. Address/9-digit Zip Code \_\_\_\_\_  
\_\_\_\_\_

C. Website \_\_\_\_\_

D. Chief Executive Officer \_\_\_\_\_

*D.1.* Telephone number \_\_\_\_\_ *D.2.* Fax \_\_\_\_\_

*D.3.* Email address \_\_\_\_\_

E. Contact Person and Title \_\_\_\_\_  
(If other than the Chief Executive)

*E.1.* Telephone number \_\_\_\_\_ *E.2.* Fax \_\_\_\_\_

*E.3.* Email address \_\_\_\_\_

**II. Project**

A. Project Title.

B. Application Date.

- C. 1) Restate the objective(s) and activities from the proposal.  
2) Did the outcomes meet the proposed objectives? Please explain.  
3) Were the activities completed? Please explain.

D. Describe any unexpected outcomes that resulted because of this grant or project.

### ***III. Financial Information***

- A.** 1) Compare the project income/expense budget as submitted with the grant proposal with the final income and expense statement.  
2) Explain any major variances between the budgeted and actual amounts.
  
- B.** 1) Submit a copy of your organization's most recent monthly financial statement, including year-to-date information.  
2) Submit your audited financial statements if you have completed a fiscal year during the last six months.
  
- C.** Indicate how this project will be supported in the future.

### ***IV. General***

- A.** Attach copies of any significant materials, newsletter, brochures, articles, etc. which shed light on the project or your organization.